

C-O-N-F-I-D-E-N-T-I-A-L

CENTRAL INTELLIGENCE AGENCY

OFFICE OF CENTRAL REFERENCE

18 May 1962

MEMORANDUM FOR: Deputy Director/Intelligence

SUBJECT: Organization

1. On 27 April, you directed me to organize a Requirements Registry, on a provisional and experimental basis, with a staff of four, to provide management type information and subject-area coverage of requirements along the lines set forth in CRAG 3/5-62.

2. On 4 May, you reaffirmed the above decision, and also stated that you were forming and would chair a CIA Requirements Committee which would address itself to requirements problem of a policy or priority nature of general concern related to CIA's production or collection activities (CRAG 3/4-62 and CRAG 3/6-62). I was to act in your absence, and [] was to be executive secretary.

3. On 10 May, in your absence, I called the first meeting of the CIA Requirements Committee to discuss organizational problems and to get agreement on establishing a support group for the Committee.

4. In keeping with your intent to initially hold membership to the production and reference offices of the DD/I area, the Committee now consists of:

Chairman: Ray S. CLINE, DD/I

**Members: Paul A. BOREL, AD/CR (Alternate Chairman)
Otto E. GUTHE, AD/RR**

[]
Ludwell L. MONTAGUE, Board of National Estimates

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25X1 **Members:**

Executive Secretary:

DD/I (Planning)

5. Support to the Committee will be given by a Requirements Support Group consisting of the part time services as needed of the following representatives from DD/I components:

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OCR:
OBI:
OCI:
ORR:
OSI:
ONE:
NPIC:
OO:

6. Insofar as internal OCR administration is concerned, I have issued instructions to the Chief, Liaison Staff, to set up the Requirements Registry (see TAB A).

25X1 7. We do need an Agency notice, and your Committee agreed on the draft attached (TAB B). It seems to me important that it be an Agency-wide notice. All hands should be informed about what we are doing. Moreover, it would enable [] to make a stronger report to Mr. McCone (as Chairman, USIB) covering CIA responses to the Joint Study Group Recommendations on this subject.

8. DD/P has, however, raised certain points regarding the present notice (see TAB C).

9. This brings you up to date.

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10. Alternative courses of action are two:

- (a) To put out the Agency notice without reference to a CIA Requirements Committee, and to put out a DD/I notice setting up a DD/I Requirements Committee.**
- (b) To press for a truly CIA Requirements Committee on which DD/P is represented.**

11. I recommend alternative (b) as the only adequate response to the problem at hand. Anything short of that will leave us politically weak vis-a-vis State and DIA, and fall short of what can be accomplished toward implementing the relevant Joint Study Group recommendations.



**PAUL A. BOREL
Assistant Director
Central Reference**

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Attachments - 3

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TAB A

CENTRAL INTELLIGENCE AGENCY

OFFICE OF CENTRAL REFERENCE

10 May 1962

MEMORANDUM FOR: Chief, Liaison Staff

SUBJECT: Collection Requirements

1. This will confirm discussions we have had regarding the inauguration of activities in your staff to give increased emphasis to the coordination of collection requirements:

(a) The position of Staff Requirements Coordinator is hereby established, and is designated to fill this position.

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(b) A Requirements Registry is established under the Staff Requirements Coordinator and authority granted to recruit a staff of up to four.

2. For your information, an Agency committee concerning itself with collection guidance and requirements problem is being formed on which senior officials will be represented. This committee will be supported by a Requirements Support Group initially consisting of the following representatives from DD/I components:

OCR:
OBI:
OCI:
ORR:
OSI:
ONE:
NPIC:
OO:

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3. The present Working Group on Collection Guidance is to phase out as soon as it can pass its findings to date to the above group, which as a first order of business is to complete the objective set forth in CRAG 3/3-61; namely, "draft a collection guidance policy and program, which when approved, would provide adequate guidance to collectors upon whom the Agency levies requirements."

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PAUL A. BOREL
Assistant Director
Central Reference



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18 MAY 1962

MEMORANDUM FOR: Assistant Director for Central Reference

SUBJECT : Organization of CIA Requirements Committee

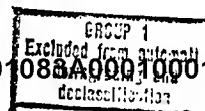
REFERENCE : Memorandum for CIA Requirements Committee,
Subject: Organization, dated 10 May 1962

1. Your memorandum cited in reference provides an encouraging note showing progress toward achieving solution of some of the problems noted in the report of 15 December 1960 of the Joint Study Group. We have observed in our dealings with DD/I elements the need for a central point to which to refer problems associated with requirements levied by various DD/I elements on DD/P. In the absence of such a point, we have had to do much of the work ourselves. This remark, though, in no way deprecates the willing assistance given by personnel of OCR's Liaison Branch who have given as much help as their means allow.

2. It has been inescapable that we have compared the efforts of the Department of Defense Agencies to coordinate their requirements through the Requirements Division of the Defense Intelligence Agency (DIA) with the decentralization of requirements within the components of the Deputy Director for Intelligence (DD/I). In making this comparison we have observed some significant achievements in DIA. That element is attempting to eliminate duplication of requirements within the services; to assure that research has been accomplished to determine that information is not already available somewhere before a requirement is placed on a collector to acquire it; and, probably most important of all, to allot requirements to an internal scale of priorities matching and consistent with National priorities. DIA also has started a system for the management and control of Defense Intelligence Collection Guides.

3. Since the Clandestine Services are pursuing a mission of responding to the valid needs expressed by all members of the Intelligence Community, we welcome the efforts of any customer or group of customers to improve its own expressions of need for clandestine collection. We assume of course that the proposed committee in CIA would not attempt to intervene in the flow of requirements from other customers to the DD/P, but would move positively to build an all-inclusive central record of requirements through utilizing copies of requirements reaching OCR and designed for the Clandestine Services.

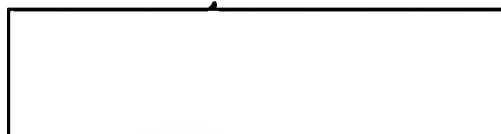
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4. The organization prescribed in reference pertains peculiarly to problems of the DD/I. Since this is the case there might be a little confusion created by the fact that, as paragraph 2 states, "DD/I... was forming a CIA Requirements Committee which would address itself to any requirements problem of a policy or priority nature of general concern related to CIA's production or collection activities." Any such confusion, however, could be removed by altering the name of the Committee to DD/I Requirements Committee. We would not, of course, expect to be represented in such a body even at the working level.

5. In short, any improvement that the DD/I Requirements Committee can make to requirements reaching DD/P will improve our capabilities to serve them. We therefore are anxious to help where we can.



/ Chief
Foreign Intelligence

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